

### **Hostler:**

Shall run the engine facilities. The Hostler shall have each locomotive facing the correct direction, double-headed or lashed up, ready for the Engineer to easily leave the engine area. Service to locomotives shall be simulated. Returning locomotives are placed in their appropriate stalls or tracks. The Hostler will handle assignment of locomotives to the appropriate engineer's throttle.

- Assign locomotives and consists to throttles (Both in staging and in engine yard) from assigned Power Desk list.
- Calls Train Crews and distributes assigned paperwork (switch lists) to each crew
- Logs Train Crews on and off duty on Call Sheet
- Retrieves train crew paperwork and releases locomotives / consists from throttles
- Specific duties in Engine Yard:
  - Outbound Engines
    - Pulls locomotives from storage track
    - Inspects locomotives
    - Positions locomotives facing proper direction for departure on departure track (Westbound (Odd Trains) – Tail First; Eastbound (Even Trains) – Head First)
    - Moves locomotives / consist to Crew Change area in Engine Yard
  - Inbound Engines
    - Takes over locomotives / consist from train crew and Crew Change shed.
    - Service locomotive(s) (fuel, sand, water) – 30 minutes (Fast Clock)
    - Turn locomotive(s) when necessary at turntable
    - Wash locomotive(s) on wash track – 15 minutes (Fast Clock)
    - Store locomotive(s) on either short or long term storage tracks

### **Staging Yards (East, North and West yards)**

- Turn **ON** track power in staging yard for trains departing yard after issuing paperwork to train crews.
- Turn **OFF** track power in staging yards for trains arriving in yard after receiving completed paperwork from train crews.

# LOCOMOTIVE YARD

